

RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for April 20, 2022  
Board of Directors Meetings

1. Call to Order:
  - a. Meeting was called to order by Board Chairman Jordon Emery at 4:00 pm.
  - b. Board members present, Jordon Emery, Ed Johnson, Brian Nicholson, Sue Gordon, and Debra Sellman.
  - c. Others present, William Burns, RLCSD; Larry Raschein, HBMWD; Adam Jagar, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Sue Gordon to approve the agenda for the meeting of April 20, 2022. Brian Nicholson seconds the motion. Motion carried Jordon Emery, Ed Johnson, Debra Sellman, Sue Gordon, and Brian Nicholson.
3. Approval of Minutes:
  - a. Motion was made by Ed Johnson to approve the minutes for the meeting of March 8, 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
4. Public Comment: None
5. Supervisor's Report: None
6. Correspondence:
  - a. Dreissenid Mussel Prevention Program Annual Report received from HBMWD for CY 2021.
  - b. Letter from HBMWD/Calfire Fuel Reduction Program at Ruth Lake for a selected number of leaseholders. The letter informs the leaseholder that they may be selected as a candidate for the Fuel Reduction Program funded by Calfire and managed by HBMWD.
7. Update of District Projects:
  - a. The yellow metal gate on the launching ramp was replaced at Old Ruth on March 30, 2022 by HBMWD staff.
8. Items for Board Action and Investigation:
  - a. Adam Jagar from HBMWD is working with Calfire to clean up lease lots that are thick in brush and to create 100' defensible space around structures on leases. Any brush or trees that are dead are to be removed and low limbs around the dwelling are to be removed. Adam is going to contact all leaseholders who are on the list for the CalFire Fuel Reduction to do a walkthrough on each of their lease sites to determine what needs to be cut down and what can be kept. Barlow clean-up is being done. The road into Barlow is going to be re-paved. Chad Heaton is assisting with the burning of the slash piles that are left on the the buffer strip. FEMA is to be paying for the clean up of the shoreline with all of the dead trees along the lake to prevent them from floating down to the log boom. Adam is currently dragging dead trees and stumps that are floating in the lake and tying them to the shoreline until he can remove them from the water at a later date. Some of the tree planting that took place on the buffer strip was partnered up Darroll Meyers. There was a total of 57,000 trees that were planted on 244 acres with 222 trees per acre including some maple trees were planted along the creeks. The grant for replanting will last for 2 to 3 years and the goal would be for leaseholders to be able to get some trees also for their lease lots. Adam shared that the septic tanks that were damaged from the debris removal have been approved to be repaired. There were 4 that were fixed and 2 septic tanks that are needing complete replacements (Leases 31 & 32), once completed they will be tested and certified through

Trinity County.

- b. Motion was made by Debra Sellman to approve the transfer of lease 107 from Dave & Susan Felt to Ray & Shaney Carpenter. Sue Gordon seconds the motion. Motion carried Jordan Emery, Ed Johnson, Brian Nicholson, Debra Sellman, and Sue Gordon.
- c. Motion was made by Sue Gordon to approve the transfer of lease 55 from Glen Bates to Ian McMahan & Angela Mendes. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Ed Johnson Debra Sellman, Sue Gordon, and Brian Nicholson.
- d. Motion was made by Sue Gordon to approve a business credit card to Julia Brownfield, Ruth Rec Store Manager, in the amount of \$2,000. Ed Johnson seconds the motion. Motion carried Jordan Emery, Debra Sellman, Brian Nicholson, Sue Gordon, and Ed Johnson.
- e. Sue Gordon had suggestions for items 4 and 25 to be updated for the renewal of sublease for 2023 to have clearer description of the late fees and for it to read the same as Policy 6800.12. It will be further discussed at next months meeting.
- f. LAFCo meeting with STVFD and RLCSD everyone stated it went well and it is a good start to for both organizations to be on the same page about their relationship with one another. The next meeting will be held son May 24, 2022 at 1:00 pm at the Community Hall.

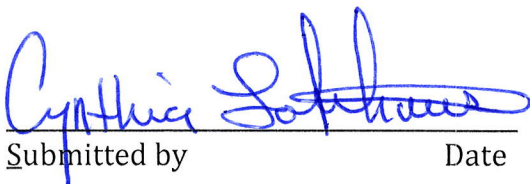
9. Manager's Report and Update:


- a. Financial- Recognize and Acknowledge Documents: No questions.
- b. Community Hall: Month of April events taking place consists of Lions Club Wild Game Feed, a wedding, and STHS take-out dinner.
- c. Marina: The opening day was April 1, 2022. A lot of reservations for boat rentals were made that day. At this time the marina does not have a marina manager on site. Caitlin and Eric have assumed the responsibilities of the marina manager at this time. Caitlin reports the marina staff have all been working together to keep things running smoothly. The kids Free Fishing Derby is taking place at the marina May 14, 2022 starting at 8am till noon. The new 9.9 Yamaha fishing boat motors have been broken in and will be getting their 20 hours service soon. Caitlin has gotten new ladders for patio boats and a door replacement for the broken one on the patio boat. According to our boat mechanic our #21 patio boat is working well at the moment, however, with how many issues it had last year, it will most likely continue and has suggested in selling it while it is still running decent. If the #21 boat is reserved, the marina staff is also reserving another boat as back up incase there are issues with it before the busy season starts. We need to consider purchasing a new patio boat to replace #21 for next year.
- d. Campground: Clean-up coming along nicely on all campgrounds.
- e. Leases: There have been a few lease improvement requests being turned in and serval leases are being sold.
- f. Buffer Strip: It has been reported that there have people staying on the buffer stip who should not be there.

10. New Matters for Board Consideration:

11. Ajournment:

Meeting Adjourned at 5:30 pm.

 5-10-2022  
Submitted by \_\_\_\_\_ Date

 5-10-22  
Approved by \_\_\_\_\_ Date