



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for October 10, 2023
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 p.m.
 - b. Board members present Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - c. Board member not present Roger Kirkpatrick.
 - d. Others present were Adam Jager, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Motion was made by Ed Johnson to approve the agenda for October 10, 2023. Debra Sellman seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ben Boak, and Ed Johnson.
3. Approval of Minutes:
 - a. Motion was made by Debra Sellman to approve the minutes for September 12, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Information shared by USFS on the National Land Day clean-up day around Ruth Lake that took place on September 23, 2023.
7. Update of District Projects:
 - a. Ruth Rec Gate project is progressing with Whitchurch Engineering finishing up their site plan that they have created and are reviewing it. Mitchell from Trinity County is filing the paperwork for the Cat Ex with State Clearing House for CEQA. CSD is waiting for confirmation to then proceed with the next step of posting the thirty day comment period prior to moving forward.
8. Items for Board Action and Investigation:
 - a. Motion was made by Ed Johnson to approve the removal of Danny Morgan from lease site 98A. Debra Sellman seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - b. Motion was made by Debra Sellman to approve the transfer of lease 10E from Robert Doerr to Robert Reid Doerr and Shirly Anne Doerr Trust 1989, Restatement 2016. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.
 - c. Discussion took place regarding the pit privies on boat leases and what other options there are for any undeveloped boat leases. It was suggested to draft a composting toilet policy for boat only access leases to be able to present ideas to HBMWD and Trinity County Environmental Health Department. No action was taken and tabled till next meeting.
 - d. Motion was made by Debra Sellman to approve the wage increase of \$.50 an hour for all employees for the 2024 calendar year. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.



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- e. Motion was made by Debra Sellman to elect Ed Johnson and Ben Boak as the members for the Ad-Hoc committee for the STVFD concerns. Ed Johnson seconds the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, and Debra Sellman.
 - f. Discussion about the status of the Old Ruth Day Use road took place. It was discussed that it would be best to look into programs that could offer grants for boat launch areas in the future to fund the project. No action was taken and was tabled.
9. Manager's Report and Update:
- a. Financial- Recognize and Acknowledge Documents: No Questions.
 - b. Community Hall: The community breakfast was a big success with a large turnout. October events include the STVFD Fireman's Ball on the 14th, Senior Citizens luncheon on the 20th, the STHS Career Fair on the 25th, School Halloween Festival on the 31st. November 4th the Lion's Club will hold a Fish Fry and on the 10th, STAR will be holding a pasta dinner.
 - c. Marina: The Marina has been winding down. Most of the boats have been pulled out of wet moorage and dry storage, there are just a few left. On October 15th, will be the last day wet moorage slip holders will be able to renew their slip for the 2024 season. If not renewed it will go to the next person on the permanent waiting list. Marina staff have been doing deep cleaning to prep the boats for the winter.
 - d. Campgrounds: The campgrounds have really slowed down. Hobart Creek is now closed as of September 30. Ruth Rec will be shut down as of November 1 with the facilities being closed and water turned off, but dry camping during the winter months will still be permitted for \$20 per night. Online reservations are still in the works.
 - e. Leases: There are a few leases that have failed to pay by September 1st. They have received late notices and at the beginning of November default notices will be going out to those who still have open balances.
 - f. Buffer Strip: Nothing to report.
10. New Matters for Board Consideration: None
11. Closed Session:
- a. Entered closed session at 5:33 p.m. No action was taken. The closed session ended at 5:40 p.m.
12. The meeting adjourned at 5:40 p.m.

Cynthia J. [Signature] 11-14-2023
 Submitted by: Date

[Signature] 11/14/23
 Approved by: Date