



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for March 11, 2025
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Chairman Jordan Emery led the flag salute.
 - c. Board members present were Jordan Emery, Ben Boak, Ed Johnson, and Debra Sellman. The board member absent was Roger Kirkpatrick. Others present were Larry Raschein, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Debra Sellman motioned to approve the agenda for March 11, 2025. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.
3. Approval of Minutes:
 - a. Ed Johnson motioned to approve the minutes for February 18, 2025. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Ed Johnson.
4. Public Comment: None
5. Supervisor's Report: Julia Brownfield District 5 Supervisor brought information to our board on items we have been dealing with. Julia has spoken to Diane Raider at Trinity County Solid Waste about repairing our dumpster lids at the Marina and Ruth Rec Campground. Julia also met with Kristy Anderson regarding pit privies around the lake and throughout the county for private property owners too. Julia will be following up with Kristy and report back what they are able to figure out.
6. Correspondence:
 - a. Letter from USDA provides an opportunity to object to the proposed Rattail-Trinity Forest Health and Fire-Resilient Rural Communities Project.
 - b. CDFW notice on the Invasive Species Program News. Changes to CDFA's Border Protection Stations program will impact on the inspections of overland conveyances that may carry invasive mussels.
7. Update of District Projects:
 - a. The water level is still high around the lake as the white log booms are still stuck under water at the marina. The new white log booms are still in Fortuna. Divers might be out next week depending on if the new cables arrive in time.
 - b. Old Ruth day use automatic gate power restoration is part of the HBMWD Quagga Grant. Currently, Owsley Electric is working on the permit with the County to restore power. A new power pole has been placed and will be ready for PG&E. The conduit has been ran from the power pole to the sub panel boxes and next week conduit will be ran to the automatic gate box. A pole will be installed to run 101 Netlink from Hobart Campground to Old Ruth. Planning on installing lights at the restroom and looking into placing a streetlight near picnic area.
8. Items for Board Action and Investigation:
 - a. Ben Boak motioned to approve Policy 6000.27 (f) to be removed from policy 6000 Recreational Lease Site Standards. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - b. Ben Boak motioned to approve Policy 6040 draft, Insurance Requirements for Recreational Sublease Holders with the corrections of removing 6040.31 and 6040.32



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- and to add, "In event of a fire, you are responsible for any debris removal from your lease site" to section 6040.4. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
- c. Ben Boak motioned to approve Caitlin Canale to receive extra duty pay for filling in for the Ruth Rec store manager for the season of April 1st, 2025, to October 31st, 2025. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Debra Sellman.
 - d. Ed Johnson motioned to approve the memorandum regarding Trinity County Regulation of Pit Privies at Ruth Lake with the correction to the first sentence at the top of page 3. HBMWD is to only approve policies that relate to leases. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Ed Johnson.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: No questions.
 - b. Community Hall: March 15th St. Patrick's Day dinner provided by STVFD & 4-H, March 16th a private birthday party, March 21st seniors luncheon, March 22nd Lance Berry Fire class, March 27th town hall meeting with Julia Brownfield and April 6th Community Breakfast.
 - c. Marina: Kids Fishing Derby on May 17th, diver is planned to be out next week to fix the docks, and the marina will be opening April 1st part time.
 - d. Campground: All the small dead trees have been removed from Boy Scout, Peter is working on the pressure tanks at the Ruth Rec pumphouse.
 - e. Leases: Invoices will be mailed out March 17th for the first installment of the lease payments. Update from Bella Hedtke, Trinity County Planning Department, regarding the possible Tiny Homes ordinance. Bella discussed the RLCSO district manager's request for adding the possibility of the tiny homes ordinance to the Ruth Lake SUD Guidelines with SHN and staff and said it would be allowed. Bella is currently assigned to other duties and hopes to be working on the SUD Guidelines again next month for the CSD.
 - f. Buffer Strip: Continuing keeping the Golden mussel, Quagga mussel and the Zebra mussels from entering the lake. Ruth Lake already has a prevention plan in place and will continue to ensure all launching takes place at the designated areas.
10. New Matters for Board Consideration: Nothing at this time.
11. Closed Session:
- a. The board entered into a closed session at 5:09 pm. The closed session ended at 5:12 pm. No action was taken.
12. Adjournment:
- a. Meeting adjourned at 5:12 pm.

Cynthia Sellman 4/8/25
 Submitted by Date

[Signature] 4/8/25
 Approved by Date